

SCHOTTENSTEIN
REAL ESTATE GROUP

FOR AGENT USE ONLY:

RENTAL APPLICATION AGREEMENT

Site: _____

APPLICANTS FULL NAME: _____

Type: _____

SS#: _____ FIRST MIDDLE LAST
DRIVERS LIC#: _____ DOB: _____

Address: _____

PRIMARY PHONE: _____ OTHER PHONE: _____

Garage: _____

HOME EMAIL: _____

Extras: _____

Single Married Widowed Separated

Pet(s): _____ Value: \$ _____

ALL OCCUPANTS 18 and older must complete an application and be added to the lease.

Lease Term: ____ Value: \$ _____

PLEASE LIST ALL OTHER RESIDENTS TO OCCUPY PREMISES:

Total Rent: \$ _____

NAME OF RESIDENT	RELATIONSHIP
_____	_____
_____	_____
_____	_____

Possession Date: ____ - ____ - ____

Total Deposit Due: \$ _____

PERSONAL REFERENCES: (Use Local When Possible)

Application Fee Paid: \$ _____

Name: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

Total Deposit Paid: \$ _____

Name: _____ Address: _____
City: _____ State: _____ Zip: _____ Phone: _____

AVAIL. LIST
RESIDENT DATA SHEET
WEEKLY REPORT
M/I CALENDAR
PRORATED RENT: \$ _____

IN CASE OF EMERGENCY:

Rolodex Change of Status
M/I Package Card
Gas Water Electric
Cover Sheet
New Tenant Folder

Name: _____ Relationship: _____ Phone: _____
Address: _____ City: _____ State: _____ Zip: _____

ANSWER 'YES' or 'NO'

Have you any collection, judgments, or even taken bankruptcy, had property foreclosed, or given deed in lieu thereof? YES NO
Have you ever been evicted from an apartment or violated a rental agreement or contract? YES NO
Have you ever been a defendant/participant in a lawsuit? YES NO
Do you intend to use the premises other than a residence? YES NO
Have you ever been convicted of a felony? YES NO
Have you ever been convicted of being a sex offender or designated as a sexual predator? YES NO
Please Explain any 'YES' answers: _____

PETS: YES NO

Type of Pet: _____ Age: _____ Breed: _____ Color: _____ Weight: _____ Name: _____
Type of Pet: _____ Age: _____ Breed: _____ Color: _____ Weight: _____ Name: _____

NUMBER OF AUTOS OWNED BY ALL OCCUPANTS: Total #: _____ (Please Describe)

YOUR PRESENT AND PRIOR PLACES OF RESIDENCE (PLEASE GO BACK AT LEAST FIVE YEARS)

PRESENT Address: _____ City: _____ State: _____ Zip: _____
Present Landlord or Mortgage _____ Monthly Payment: _____
Month & Year Moved In: _____ Planned Move Out: _____ Owner: _____
Landlord's or Mortgage's Phone #: _____ Reason for Leaving: _____

PREVIOUS Address: _____ City: _____ State: _____ Zip: _____

Previous Landlord or Mortgagor _____ Monthly Payment: _____

Month & Year Moved In: _____ Planned Move Out: _____ Owner: _____

Landlord's or Mortgagor's Phone #: _____ Reason for Leaving: _____

PREVIOUS Address: _____ City: _____ State: _____ Zip: _____

Previous Landlord or Mortgagor _____ Monthly Payment: _____

Month & Year Moved In: _____ Planned Move Out: _____ Owner: _____

Landlord's or Mortgagor's Phone #: _____ Reason for Leaving: _____

PLEASE GIVE YOUR EMPLOYMENT INFORMATION:

Applicant's Present Place of Employment: _____ Work Phone: _____

Starting Date: _____ Position: _____ Supervisor's Name/Phone #: _____

Employer's Address: _____ City: _____ State: _____ Zip: _____

Applicant's Weekly Gross Income: _____ Applicant's Gross Annual Income: _____

Spouse's Present Place of Employment: _____ Work Phone: _____

Starting Date: _____ Position: _____ Supervisor's Name/Phone #: _____

Employer's Address: _____ City: _____ State: _____ Zip: _____

Applicant's Weekly Gross Income: _____ Applicant's Gross Annual Income: _____

PLEASE BE SURE TO READ THIS SECTION:

Applicant(s) represents that the statements made above are true and correct and hereby authorizes verification of references.

Any payments returned for non-sufficient funds or any disputed payments are subject to a \$25 fee per occurrence.

Applicant(s) further understand that we are members of the Federal Adjustment Bureau (Fabco) and will use their services in order to obtain any public record and credit history.

The Applicant(s) submits Applications to rent a unit for the rental rate in effect at the date specified unit is to be assigned hereafter, and upon approval of this application to sign a Lease in the form presented by the Landlord.

It is understood by the Applicant(s) that this Application is preliminary only and involves no obligation of the Landlord or the Agents of the Landlord to approve this Application or to delivery occupancy of the unit. It is understood by the Applicant(s) that a copy of the Lease Agreement used by the Landlord will be furnished upon request.

An APPLICATION FEE of \$ _____ and \$ _____ toward the Security Deposit has been made by Applicant(s) to be held by the Landlord. If this Application is not approved; or Applicant(s) informs the Landlord in writing of intention to withdraw said Application prior to approval and provides the Landlord with a forwarding address, the Security Deposit only will be returned within 30 days. It is understood that upon execution of a Lease in the form presented by the Landlord, this Application Fee will not be credited toward the Security Deposit requirement under said Lease.

It is further understood that in the event this Application is declined or if the Applicant(s) informs the Landlord, according to the requirements set out herein, of his intentions not to rent, the Application fee will not be returned to the Applicant(s). If you are denied based on criminal history, you have 72 hours to request an individualized assessment.

Once the Application is approved and an address is assigned, if the Applicant(s) does not move-in or cancels, all monies paid will be forfeited.

Initials _____ Initials _____

IN NO EVENT WILL THE APPLICATION FEE BE RETURNED TO THE APPLICANT(S).

Applicant's Initials: _____ Date: _____ Spouse's Initials: _____ Date: _____

Applicant's Signature _____

Spouse's Signature _____

Agent: _____ Date: _____

FOR AGENT USE ONLY:

APPLICANT'S EMPLOYMENT: _____

SPOUSE'S EMPLOYMENT: _____

RESIDENCE: _____

CREDIT/OTHER: _____

DATE ASSIGNED & ACCEPTED BY APPLICANT: _____ **LEASING AGENT:** _____

DATE: _____ **APPROVED:** **DENIED:** **COMMENTS:** _____

Authorization Request

To Whom It May Concern:

I hereby authorize you to release Schottenstein Real Estate Group, for verification purposes, information concerning:

1. Employment, dates, title, income, hours worked, etc.
2. Banking and Saving Account(s) of record.
3. Mortgage loan rating, credit and criminal report; (opening date, high credit, payment amount, loan balance and payment record.)
4. Rental history; (Term of Lease, Payment History, Problems and/or any derogatory information.)

Also, I hereby authorize utility service to be established in my name and agree to pay for such service.

This information is for the confidential use of Schottenstein Real Estate Group. A photographic or carbon copy of this Authorization, (being photographic or carbon copy of the signature(s) of the undersigned), may be deemed to be the equivalent of the original and may be used as a duplicate original.

Your prompt response and cooperation to this request is greatly appreciated.

Signature: _____

Signature: _____

Signature: _____